



Kin Art Wraps Procedures Check off List

## Phase 1 (Site Survey / Image & Info Request / Estimates)

### Site Survey of Project

#### Via the client

- Please send images, information, and exact measurements of your:

Vehicles (All 4 sides of each as straight on as possible) (year, make, model)

Walls, Windows, or Floors (Straight on images of each with “exact” measurements)

Marine Craft (All 4 sides of each as straight on as possible) (year, make, model)

Custom projects (Images, info, and Measurement as best as possible)

To: sales@kinartwraps.com

#### Via Kin Art Wraps

**NOTE:** HIGHLY RECOMMENDED (In some cases required by Kin Art Wraps)

- Kin Art Wraps can do this procedure for you if you like. The Estimate is much more accurate, becoming instead a “quote” with a “Site Survey” being conducted by Kin Art Wraps (Fee Associated with this service is \$200 + \$0.6 p/mi based outside determined city limits). Includes digital copy of images, templates, measurements of the project.

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### Estimate

- Estimate or Quote is then sent based on the above information (Estimate only, Final invoice may change due to factors such as misinformation given, surface conditions of the vehicle not adequate, environmental conditions not adequate) If “Approved”, begin phase 2.

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## Phase 2 (Design)

- \$200 (4hrs) non-refundable deposit is needed to start any design of project for new clientele. Time is then tracked at \$50 per hour after 4hr initial deposit time.
- Design Time and services are tracked at \$50 per hour
- Proofs will be sent to client for approval (only after approval is an install date scheduled)
- Balance is paid at the final approval of the art and design process. Then all art and formats is sent, and belongs to client, via email.
- Once balance is paid on design then move to phase 3.

**Phase 3 (Production)**

- 50% of the material production balance is needed for deposit to start this phase.
- Production of material begins
- Installation date is scheduled

(Please speak with KAW Rep to discuss larger installations requests, requiring several days (5 or more for example) / Deposits will differ)

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**Phase 4 (Installation)**

- Installation day
- Balance is paid in full on completion day of installation via cash, check or CC  
Note: There are no terms or payment waiting periods. All balances are due on completion and pick up day. Accepting any estimates notices and binds this agreement.

**NOTES:**

- **For All Clients:**  
All Vehicles or Marine crafts that are partial or full wraps must be done indoors, with-in an adequately (4+ feet all around) spaced, "temperature controlled" enclosed area, clean of debris and spills. (Example: A.C. and heated Garage, bay, covered area that seals). Clients with in our zone of Ashland, Richmond, VA must have their vehicle (,some custom projects contact K.A.W.) and water craft projects installed at Kin Art Wraps location.
- **For On-Site Clients:**  
Fees that apply to On-site projects: \$0.60 per mile fee round-trip. In addition the installation fee raises and nightly rates are attached depending on the project location and length of time in the client's location.
- **All Projects** must be checked for Integrity conditions such as oxidation, peeling, holes or any other defects that would cause our materials not to perform adequately or cause failure. K.A.W. is not liable for issues in this case or its after effects. Please contact K.A.W. with any questions that can clear up any concerns regarding condition issues.
- **All Vehicles or Marine crafts** must be clean upon arrival. (Fees apply) Please do not use waxes or polishes in your general cleaning for our services. Please ensure your project has not been ceramic coated as this would effect the vinyl's adhesive prperties.
- **Wall / Floors / Windows Wraps projects** must be clean upon arrival. (Fees apply) Please move all personal belongings and or obstructions, ie TV's, Monitors, Cameras, Furniture, etc.
- **Kin Art Wraps does not guarantee** installation with "Company clientele provided material", from material defects or material failures.
- **No outdoor installs** will be scheduled during **winter season months**.
- **Kin Art Wraps will reschedule projects** due to certain situations such as weather, safety, and client tardiness (20-min+). Please reach out to Kin Art Wraps to check schedule in order to keep or reschedule.

**THAT'S A WRAP!**